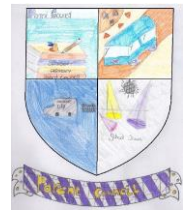
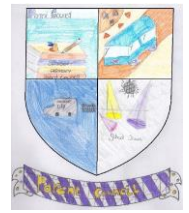




SIMPSON PRIMARY SCHOOL & NURSERY CLASS



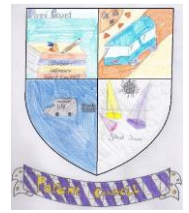
Name of Meeting:		Simpson Primary Parent Council – September meeting	Date of Meeting:	11-09-2018
Present:		Lynne Buckner (Chair), Marion Pirrie (Vice Chair), Arlene Black (Head Teacher), Patsy Thomas (Treasurer), Robyn McCarrol (Events), Donna Leslie (Newlands), Vivienne Bell, Craig Jones, Nicola Ferris, Lianne Docherty, Alison McDermott, Councillor Harry Cartmill, Heather Kalis, Jools Robertson, Donna Leslie, Carolanne Cicero, Veronica Darling, Sam Allen, Julie Wallace, Isla Bowden, Helen Gallacher, Bryony Dandie, Silvia Small, Mr Weir, Cheryl Bambourgh, Laura Boyd		
Apologies:		Debbie McComb, Louise Leslie, Kevin Bell, Fiona Byron, Mandy Woods, Catherine McCarthy, John McGinty		
Agenda:		<ol style="list-style-type: none"> 1. Welcome, Introduction & Apologies 2. Previous AGM Minutes 3. Headteacher Report 4. Chair Report 5. Finance Report 6. Events Update 7. Newlands Update 8. AOB 9. Close of Business 		
Agenda No	Agenda Item	Actions Required	By Whom & Target Date	
1	Lynne introduced the new parent council to everyone. The parent council thanked Valerie Silver and Silvia Small for their contributions.			
2	<p>Minutes of the previous Annual General Meeting had changes to be made.</p> <p>Facebook hasn't always been only office bearers but going forward this is how the page will be managed to protect the parent council from any GDPR issues and to manage the site more effectively.</p> <p>Financial report there was a mistake and money in the bank account is sitting at £4,257.94. Patsy and Debbie are looking to get different individual to check over accounts as Isla is involved in the parent council.</p>	Independent reviewer.	Debbie/Patsy	



3	<p>Head teacher report</p> <p>Mrs Black didn't have a huge amount to update the parent council as it has only been two weeks since previous meeting.</p> <p>School are working on the timeline for national assessments for P1, P4 and P7. This is to give a indication of a child's strengths and needs for learning and also helps identify any common gaps across the year.</p> <p>Timeframe is: P7 – 24th Sept to 9th Nov P4 – 25th Feb to 5th April P1 – 23rd April to 30th May</p>		
4.	<p>Chair report</p> <p>Lynne thanked Mrs Black for all her support and shared the parent council's sadness in her retiring.</p> <p>P7 Yearbook – Lynne confirmed four volunteers have come forward: Samantha Jo Webb, Agapi Stylianidou, Karen Tracey and Barbara. Lynne asked if previous year book organised Louise Leslie and Jools Robertson could support the new volunteers.</p> <p>Tea Towels – Helen Gallagher has volunteered to do this and already has forms out to the P1's. Lynne thanked Helen for her ongoing support.</p> <p>Xmas cards – Debbie McComb had a group of friends have volunteered to do this and will liaise with Donna Leslie who has previously covered the role.</p> <p>P7 Prom which is now idependently run by P7 parents and is being organised by Samantha Jo Webb.</p> <p>Discussion was had about the small lottery license for the raffles as due for renewal. Parent Council asked voting members to vote if they would like to renew and passed with no objections. Marion would renew license.</p> <p>Lynne discussed the role of voting members. We need to have a third present at a meeting for the parent council to go forward with a vote. Position can be fortified if no show for two meetings and no apologies. It was agreed that although some years have more than two represented to go forward with all names.</p> <p>Still to confirm P7 voters. Names confirmed are:</p>	Update license	Marion



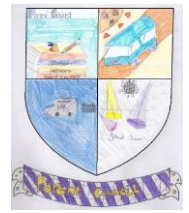
	<p>Nursery: Lianne Docherty, Fiona Byron P1: Heather Kalis, Julie Wallis, Craig Jones, Catherine McCarthy P2: Louise Leslie, Carolanne Cicero P3: Sam Allen, Isla Bowden P4: Veronica Darling, Helen Gallacher, Allan Pitrie P5: David Rarity, Neil Hargreaves P6: Alison McDermott, Jools Robertson, Silvia Small P7: to be filled (add to next Parent Council meeting)</p> <p>Lynne confirmed dates for the years meetings which are: All Tuesday nights, Nov 6th, 22nd Jan, 30th April and 27th Aug (TBC nearer the time)</p> <p>Disclosure – The parent council are tightening safety procedures and going forward at all events at the school with parent volunteers they will need to be PVG checked. So for example Halloween discos every volunteers needs to have a PVG in place and if not enough parents with PVG then parents will need to attend. For those who already have one they can add the school to it. Cost is believed to be £65 for a full one and Mrs Black will look into this with Lynne on how the cost is covered. Further update will come at the next meeting.</p> <p>Printing – Lynne asked Mrs Black if the parent council could get a card to be able to print. Mrs Ferris will look into further and come back with an answer before the next meeting.</p>	<p>Look at cost for PVG</p> <p>Printing permission</p>	<p>Lynne and Mrs Black</p> <p>Mrs Ferris</p>
5	<p>Events update</p> <p>Robyn followed on from Lynne’s discussion around problems with PVG checked parents and covering the Halloween disco. Robyn came up with a suggestion around a family day instead. The family day would include traditional Halloween games and would be over two days on either side of Halloween on 30th Oct and 1st Nov. Discussions on how this would work with numbers and how children would feel not getting a disco. Second option discussed was the school discos. Parent Council voted but was agreed this would be open to a poll on facebook to get a wider opinion on the two options. Marion to put poll on FB If the vote goes for school discos then either we need enough PVG checked parents helping or parents</p>	<p>Poll on FB</p> <p>Share past</p>	<p>Marion</p> <p>Donna to share.</p>



	<p>need to stay with their child. Donna Leslie indicated she had a list from last year of PVG checked parents who helped and would share with Vivienne and Robyn.</p> <p>Vivienne has volunteered to organise the school discos.</p> <p>Christmas Fayre and Robyn is looking for volunteers to help pull the event together and for on the day. At the moment Robyn is securing stall holders for on the day and looking at the parent councils own stalls to maximise the income generated. Robyn asked if the school could share total made for their stalls on the day so can be included in total raised.</p> <p>Raffle on the day will be separate to the Christmas raffle that will run across November.</p> <p>Donna indicated that Mrs Campbell may be able to do the tombola stall and for Robyn to ask if she can volunteer to help.</p> <p>Robyn asked for thoughts on having reindeer and Santa but it was felt the cost of £900 was too high and would take too much of the profit away from the day.</p> <p>Robyn to ask Valerie Silver how many selection boxes was used last year to give an indication of how many saw Santa.</p> <p>Robyn is planning a Christmas fayre meeting and will confirm date and venue on Facebook shortly.</p> <p>Other events which are being planned later in the year. At present Robyn is looking applying for an occasional license which would mean the parent council could have events at the school such as a cinema night or a race night with BYOB. Councillor Harry Cartmill is looking into this for Robyn.</p>	<p>PVG volunteers. To confirm happy to volunteer again.</p> <p>Volunteers to help organise or on the day. Contact Mrs Campbell</p> <p>Contact Valerie Silver Arrange meeting</p> <p>Look at license before next meeting</p>	<p>Vivienne</p> <p>ALL</p> <p>Robyn</p> <p>Robyn</p> <p>Robyn and Harry Cartmill.</p>
<p>6.</p>	<p>Newlands Day update</p> <p>Donna and Kevin held a meeting at the Fairway hotel and got a great response for volunteers.</p> <p>There was 15 ideas shared which they went through and discussed pros and cons for each. Final three going to the children to vote is Madagascar, Harry Potter and Coco. Kids voting this week on theme and will be counted by Donna, Patsy and Debbie so there is no cheating by Donna!</p>	<p>Counting of votes</p>	<p>Donna, Debbie and Patsy</p>



	<p>FB post to go up announcing three themes and have a poll from parents but for fun as children will make final choice. Marion to add on.</p> <p>Meeting to be confirmed but will be week after the Oct holidays.</p> <p>Next meeting will confirm fundraising plans and Donna and Kevin will coordinate dates with events planned.</p> <p>School asked if letters could go out to parents with winning choice and an explanation of Newlands Day.</p> <p>Donna asked what their budget would be this year and asked for £1,000. Parent Council voted this through.</p>	<p>FB post</p> <p>Meeting TBC</p> <p>Events confirmed</p> <p>Letters out to pupils</p>	<p>Marion</p> <p>Donna and Kevin As above</p> <p>As above</p>
<p>7.</p>	<p>AOB</p> <p>Wish list The school has provided Lynne with a wish list for both nursery and primary for the parent council to buy items. The nurse confirmed they would like to add waterproofs and would confirm which ones shortly. Discussion around if the parent council could set up an amazon account in case parents would like to purchase directly for the school. School happy for this to happen and will look through page before it's shared to the general public. Marion and Lynne to take this forward.</p> <p>Easy Fundraising The school parent council can raise money through parents shopping on Easy Fundraising and it was felt we should be highlighting more. Posts to go up on FB over time as a reminder to all parents.</p> <p>STV and Luca Cicero Luca a pupil in P2 has taken part in auditions for Strictly come dance for children and out of 300 has got to the final 46. The show is for STV children's appeal and Carolanne suggested the school could support Luca and his fundraising by holding a danceathon. The production team would provide two PVG checked teachers and would organise the event and materials needed and would film the children taking part. Carolanne wanted to ask if it would be something that was organised by the parent council or the school</p>	<p>Wish list purchased</p> <p>Amazon account</p> <p>Promote Easy Fundraising</p> <p>Date and permissions req</p>	<p>Lynne</p> <p>Marion and Lynne</p> <p>Marion and Lynne</p> <p>Carolanne, Mrs Ferris and Mrs Black</p>



	and Mrs Black confirmed it would be the school and it would be during school time. School will look into permissions required and a date. Carolanne confirmed this needed to be held before the 25 th November.		
13.	The next Parent Council meeting will take place on Tuesday 6 th November at 18.30		
14.	Meeting closes		

For any questions on the Simpson Primary School Parent Council or any of the items discussed at the meeting please email:

simpson.parentcouncil@gmail.com

Next meeting: Tuesday 6th November at 6.30pm