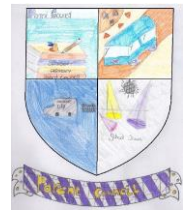
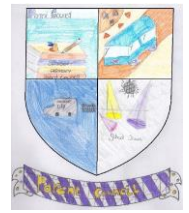




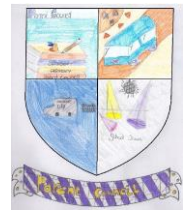
SIMPSON PRIMARY SCHOOL & NURSERY CLASS



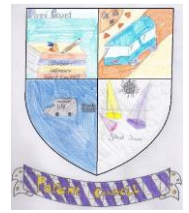
Name of Meeting:	Simpson Primary Parent Council – April meeting	Date of Meeting:	30-4-19
Present:	Lynne Buckner (Chair), Marion Pirrie (Vice Chair), Nicola Ferris (Head Teacher), Debbie McComb (Treasurer), Kevin Bell (Newlands), Councillor Harry Cartmill, Helen Gallacher, Isla Bowden, Robyn McCarroll (events), Silvia Small, Heather Kalis, Ruth Harley, Alison McDermott, Lianne Docherty, Councillor William Boyle, Brian Weir, Bryony Dandie, Greg Welsh, Annemie Breesch (Secretary)		
Apologies:	John McGinty, Donna Leslie (Newlands), Louise Leslie, Fiona Byron, Alan Petrie, Jools Robertson, Carol-Ann Cicero		
Agenda:	<ol style="list-style-type: none"> 1. Welcome, Introduction & Apologies 2. Previous minutes 3. Head teacher Recruitment 4. Headteacher Report 5. Chair Report 6. Finance Report 7. Events Update 8. Newlands Update 9. AOB 10. Close of Business 		
Agenda No	Agenda Item	Actions Required	By Whom & Target Date
1	Lynne welcomed everyone and ask for everyone to introduce themselves and gave apologies.		
2	Minutes of the meeting approved with no changes required		
3	<p>Head Teacher Recruitment</p> <p>Greg Welsh, Quality Improvement Manager – Education Services – West Lothian Council, attended the Parent Council to provide an update on Head Teacher recruitment.</p> <p>Due to the increase of numbers of pupils, a new management structure has been approved by West</p>		



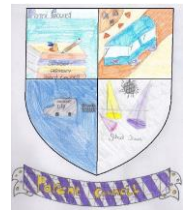
	<p>Lothian Council. From August onwards the new management structure will consist of; 1 x Head Teacher 2 x Depute Head Teachers 3 x Principal teachers</p> <p>One application was received for the role of Head Teacher. The number of applications is reflective of national and local recruitment for posts of head teachers. The long leet interview for the candidate has taken place. The candidate will now go on to the short leet interview. A recommendation was made to the Parent Council to progress the candidate to the next stage. The interview with a panel of 6 panel members will take place on 15/5. If the candidate is successful in securing the role, the appointment could be made immediately, and a recruitment for 2 depute head teachers could commence.</p> <p>Greg Welsh informed the Parent Council that usually more applications are received for Depute Head Teacher posts.</p> <p>Parent Council was supportive of progressing the interview for Head Teacher to short leet.</p>		
4	<p>Chair Report</p> <ol style="list-style-type: none">P1 transition P1 transition evening will take place on 30/5. Feedback was received that there is insufficient communication on dates for transition evening in advance. There was also feedback on the nursery placement, and lack of communication to parents. Unfortunately, this is not something the parent council or school can influence as it is pupil placement who is in control of the nursery placement and the related communicationLynne provided an update on the roles of the parent council. She informed the Parent Council that all office bearers are producing a checklist, which will detail the roles, responsibilities of the positions. These checklists will be available ahead of the August AGM. All office bearer roles will be voted (elected) at the AGM.Single use plastic		



	<p>An email was received from a parent to raise concerns about the use of single use plastic in the school lunches. A discussion was held on what school/parent council could do. But as school lunches are provided by the council, it is outwith our control to influence. An action has been taken to get in touch with the parent and direct them to contact the council. However, Isla Bowden stepped forward to support school to become more eco-friendly.</p>		
5	<p>Head teacher report</p> <p>Mrs Ferris provided an update on staffing issues. Mrs Gilles left. Hayley Railegh started maternity leave, and the role of Early Years Officer role has been taken on by miss Bambrough. This implies a need to backfill one nursery nurse.</p> <p>SNSA testing update Testing is complete for P7 and P4 P1 is currently undergoing the testing</p> <p>During Easter holiday, an integrated sound system has been installed in the gym hall.</p> <p>On 14/5, Sovereign will visit school to confirm/agree playground markings. Parent Council asked school to take before and after pictures to be posted on Facebook. The actual markings should be ready for August.</p> <p>All school trips are planned, and an updated costs for buses will be provided to the Parent Council. A question was raised about PVG check. Parents who are supporting the school trips only require a PVG check if they take pupils around without any teacher.</p> <p>The class structure for 2019/20 will increase by 2 classes to 24 classes in total, this will involve more composite classes. The actual structure still needs to be approved. Due to an increase in classes, more class rooms need to be created. Investigation under way to potentially renovating internal changing rooms to GP space.</p> <p>Self evaluation</p>		



	<p>134 responses have been received for the self evaluation, and a reminder will be shared with all parents.</p> <p>.</p>		
6	<p>Newlands</p> <p>Kevin Bell provided an update on Newlands. In total, £1,955 was raised with fundraising events. Two thirds of the float has been built, and an letter to order outfits was sent home with pupils.</p>		
7	<p>Finance</p> <p>Debbie McComb provided an update. In total, £6,200 was in the account</p> <p>£4,000 is set aside for buses for school trips £1,000 is set aside for Newlands £400 for yearbooks £800 is reserve</p>		
8	<p>Events</p> <p>Robyn McCarroll is looking to organise a new event. As a result of the survey monkey, Robyn is trying to organise a family event, with a focus to thank all parents/pupils for all the (financial) support in the last year. The event will still aim to raise money. The details still need to be confirmed.</p> <p>Parent Council is also applying for funds from Screwfix foundation, Persimmon homes and Tesco token.</p> <p>It was agreed to have a post on Facebook to inform parents we are taking donations all year, which could be used for events such as Christmas Fayre, rather than asking all at the same time.</p>		



	Other fundraising activities suggested at the meeting, (thanks to Helen Gallacher: Rag bag collection, The mile of penny collection around the school		
9.	<p>AOB</p> <p>P7 Leavers Karen Tracy, Barbara Scott and Laura Mannion have been busy organising the year book and have been co-ordinating with Mr Aitken, all forms have gone out requesting permission for pictures</p> <p>Leavers hoody's have also been organised by Kimberley Hilson. The forms again have gone out and full payment has been made before ordering.</p> <p>The P7 prom is organised by parents, and is not organised by Parent Council. The P7 prom is shaping up to be a great night. We have a DJ, selfie mirror, games, sweets and a buffet so sure the kids will all have a great time.</p> <p>Penfriend Silvia Small raised a query on people's experiences with pen friends. A lot of fond memories were shared, and it was agreed that this is a lovely idea, and perhaps could be explored more in the future for all pupils.</p>		
10.	The next Parent Council meeting will be the AGM, taking place on Tuesday 27/8 at 18.30		
11.	Meeting closes		



For any questions on the Simpson Primary School Parent Council or any of the items discussed at the meeting please email: simpson.parentcouncil@gmail.com

